

Accredited Training Booking Form

Please complete one form per delegate and return to:
The Training Coordinator, ACE Centre, 92 Windmill Road, Headington, Oxford OX3 7DR

Name:

Occupation and place of work:

Address:

Daytime telephone number:

Email address:

Unit title(s) for which you are applying:

Course Fees: Contact us for our current course fees*. Payment is required to secure your application but a place will be provisionally reserved on receipt of this form. Payment must be received at least one month prior to the first course day. Please attach a cheque made payable to the **ACE Centre Advisory Trust** or complete the following:

Invoice to (name and address):

Note that this fee is non-refundable unless notification of non-attendance is received at least two weeks prior to the date of the course, so that the place can be re-allocated from the waiting list. We will send you an acknowledgment of receipt of your completed application form and deposit/payment.

*MMU accreditation fees are additional and are payable direct to MMU.

Coffee/tea and lunch is provided. Please indicate any special dietary or other requirements:

How did you hear about our training?:

Cut or tear along this edge

Your Training: Your Choice

Flexible routes to qualifications

Build your own route to qualifications, pursuing areas of interest that are pertinent to your working environment.

Qualifications

On completion of each course, you will receive a certificate from the ACE Centre. You can also choose to receive Credit and Accumulation Points (CAT points) from MMU. These points can be combined to attain a range of professional qualifications at postgraduate and undergraduate level:

Postgraduate Level

Postgraduate Certificate (60 CAT points)

Postgraduate Diploma (120 CAT points)

Masters Degree (180 CAT points)

Undergraduate Level (incurs an additional fee)

Certificate in Professional Studies (60 CAT points)

Independent Practitioner's Study (IPS)

Carry out an independent study relating to the course taken (except the Assistive Technology Unit) to attain an extra 20 CAT points. This is a 3500 word assignment which will evidence critical analysis in relation to your work-based practice.

APEL/APL

It may be possible to accredit prior and parallel experience and learning through MMU for additional CAT points.

ACE Centre Training

92 Windmill Road, Headington, Oxford OX3 7DR

t: 01865 759800 f: 01865 759810

e: training@ace-centre.org.uk



www.ace-centre.org.uk



Accredited Training

Comprehensive CPD for anyone working with people with communication needs

ace
centre
Giving people a Voice...

▶ Assistive Technology Unit

20 CAT Points

This popular course gives an overview of assistive technology that supports communication and learning. It offers an excellent baseline for the establishment of multi-agency specialist support teams, and can be delivered regionally. Areas covered include:

- Assessment
- Access and positioning
- Augmentative and Alternative Communication
- Recording information using symbols, images, sound and text

▶ Access and Control Unit

20 CAT Points

This Unit considers issues involved in the access and control of technology for communication and learning. The emphasis is on client-centred, collaborative team working. Included is a detailed look at the assessment and implementation process, issues around seating and positioning to improve control, and the appropriate mounting of equipment. Participants will critically examine the range of hardware, software and strategies available to support access and control.

Similar courses are also available in Oldham from ACE Centre North. Visit www.ace-north.org.uk or contact the Training Coordinator on 0161 684 2333

▶ Augmentative & Alternative Communication Unit

20 CAT Points

This Unit takes a detailed look at issues surrounding the assessment and implementation of Augmentative & Alternative Communication (AAC), with an emphasis on client-centred, collaborative team working.

Participants are encouraged to critically evaluate low, light and high tech AAC systems and strategies, and to consider issues surrounding their support and use. Software, hardware and strategies to support access to AAC are also an integral part of the course.

▶ Recording Unit

20 CAT Points

This course covers the principles and practice of supporting individuals with communication and physical disabilities to retrieve and share information in a written or visual form. There's an emphasis on client-centred, collaborative team working.

Participants are encouraged to critically appraise the range of supportive software available, and consider how it might be used with clients in their workplace. The processes and decision-making involved in assessment are examined alongside strategies and issues surrounding the implementation of adapted and/or alternative systems.

High quality, comprehensive CPD for anyone working with people with complex communication needs and/or physical difficulties. The emphasis on work-based practice will encourage you to develop your knowledge and enhance your day-to-day working practices. The courses combine distance learning with attendance at four day sessions. Accredited by Manchester Metropolitan University (MMU).

www.ace-centre.org.uk